

Dean Row Village Hall (Registered Charity No.501327)
Rates of Hire and Booking Terms & Conditions

	Standard Rates	Discounted Rates
The Main Hall Weekdays	£15.00 per hour	£10.00 per hour
The Second Hall Weekdays	£10.00 per hour	£8.00 per hour
Weekends – Both Halls Booked Together Minimum Hire 3 hours	£75.00 for 3 hours. £100 for 4 hours Extra time charged £25 per hour	

Terms and Conditions of Hire

The following Terms and Conditions of Use have been established by the Management Committee and must be observed by all hirers. Please read all the terms carefully.

The hirer agrees:

1. To pay all hiring fees in advance (including a refundable deposit of £100 for each hire). Deposit cheques will be destroyed once we have confirmed that both halls and garden have been left clean and tidy and there has been no damage or breakages.
2. To vacate the hall promptly at the agreed time. Booking times need to be accurate as another hirer may be following in.
3. That a premium rate of £20 per half hour will be deducted from the deposit for any overrunning.
4. To follow the Cheshire East procedures for waste, and deposit in the correct bins supplied. Please remove any excess waste.
5. To be responsible for fulfilling your duties under the latest Government safeguarding Regulations.
6. To return all tables and chairs, crockery and cutlery to their starting position in each hall/kitchen.
7. To ensure all doors and windows are secure, and all lights switched off before leaving the building.
8. To notify the Booking Secretary of any damage caused either to the premises or the equipment, and make good any such damage by way of the cost of repair or replacement less any reasonable wear and tear. Damaged items of crockery £1 per item.
9. To use only the hooks and rails provided to decorate the halls. Not to use any tac or tape of any kind on the walls or floors.
10. Not to damage the floors
11. Nothing to be added or removed from the walls or noticeboards
12. Not to move the piano
13. No children on the stage.

14. No food on the stage.
15. Not to interfere with the central heating controls in any way and to make sure that the heater in the second hall is switched off.
16. To keep all fire exits clear for the duration of the hire
17. To ensure compliance with the *No Smoking* requirement in all parts of the hall **and surrounding gardens**.
18. To insure or accept liability for all property in the hall.
19. To respect the privacy of our neighbours, and avoid causing offence with excessive noise or inconsiderate parking. To ensure that residents' drives are not blocked and that there is good access up and down Browns Lane.
20. No bouncy castles indoors and no ball games either indoors or outdoors.
21. To vacate the building by 22:00 (22:30 on a Saturday)

- Discounted rates are available for long-term or multiple bookings
- The Management Committee reserves the right to refuse admission
- The use of the kitchens including cookers, fridges, microwaves, tables, chairs, crockery cutlery and glasses included in the cost of hire.
- The use of the piano is also included free of charge (subject to conditions)